



WORKING KITAP

Kitap for foreign worker

Performing a job in the mining sector in an employment relationship with a guarantor.

Information	Description	
Stay	Up to 5 Years.	
Price	IDR 50.000.000	
Processing time	✓ Up to 60 business days.	
Document Requirements		
From applicant	<ul style="list-style-type: none"> ✓ Bali Visas application form. ✓ Original passport valid for a minimum of 36 months. ✓ A minimum of 3 months KITAS validity is required upon submission to immigration. ✓ Recent passport-style color photo (digital format). ✓ Copy of University Degree Certificate or relevant qualification/ experience. ✓ Place of work in Indonesia (Region). ✓ Job title/ position. ✓ Limited Stay Permit card (KITAS) proving that the applicant has lived in Indonesia for the last 3 years. ✓ SKTT (Temporary Residential Registration). 	
From company (PMA)	<ol style="list-style-type: none"> 1. Company deed of establishment and its amendments. 2. Approval from the Ministry of Law and Human Rights (MoLHR) of company. 3. Tax Registration Number (NPWP) of company. 4. OSS documents (NIB, Ijin Lokasi, Ijin Usaha). 5. Copy of shareholders passport or Indonesian ID card (KTP). 6. Company letterhead and company stamp. 7. Login TKA Online & Visa Online (If company has been registered) 	
Price above include	<ul style="list-style-type: none"> ✓ Completed permanent stay permit/ Kitap (valid for 5 years) ✓ Completed multiple-entry permit/ MERP (valid for 2 years). 	
Price above exclude	Service	Price
	Domicile letter of Indonesian home address	IDR 250.000
	Address change in same region	IDR 500.000
	Address change to different region	IDR 1.000.000
	SKTT (Temporary Residential Registration)	IDR 1.000.000
	Kitap cancelation (EPO or ERP)	IDR 1.000.000
	MERP extension 1 year	IDR 2.000.000
MERP extension 2 years	IDR 3.300.000	

Note:

- Domicile letter is only required upon Kitap renewal or address change (prices does not include variable Banjar donation).
- SKTT is only required upon Kitap renewal or purchase of vehicle.

Kitap cancelation:

You are required to cancel your Kitap if you want to terminate it or change to a new visa:

- EPO (Exit Permit Only) is required if you are inside Indonesia.
- ERP (Exit Re-Entry) Permit is required if you are outside of Indonesia

Please note:

*Payment can be made conveniently through PayPal or Bank Transfer.

**The prices stated in this document are current and valid as of the specified date.

***Processing of your application will commence only after the funds have successfully cleared into our account.

****Expedited Kitap processing service is available for an additional cost.

****To be eligible applicant must have held the position of either director or commissioner of the same Indonesia company for the last 3 years.

Consultant Contact :

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