



Schedule of Fees

SPOUSAL FAMILY KITAS ONSHORE 1 YEARS

SPOUSAL FAMILY KITAS - ONSHORE

IDR 13.500.000

Valid for 1 years, includes multiple entry permit.

Valid for 6 months includes multiple entry permit IDR 12.000.000

This does not include:

- PayPal fees 5%

Processing Time:

Up to 40 days for processing in Indonesia.

Documents required:

- Passports valid for at least 18 months and minimum 2 blank pages.
- Scanning of the main page of the passport details
- Scanning of the page of the passport cover
- Scanning of the current valid visa (minimum 30 days valid visa)/valid visa is required during the process to avoid overstay (Onshore Application)
- Bank Statement (Minimum Amount USD 1.500)
- Address in Original Country
- Address in Indonesia (hotel/ villa)
- ID Card (KTP) of Indonesian spouse with married status
- Family Card (Kartu Keluarga) of Indonesian spouse with married status
- Birth Certificate (Akta Lahir) of Indonesian spouse
- Marriage Certificate (already reported to Civil Registration in Indonesia),
If married outside Indonesia:
 - Original Marriage Certificate (certificate must be translated in English or Bahasa Indonesia)
 - Marriage Certificate report from Indonesian Embassy
- Domicile Letter Address in Bali (if any) or Lease Agreement Letter
- Letter of transfer of sponsor if your sponsor is different from the visit visa sponsor
- Formal Photo

Process:

1. Process convert visit visa to KITAS C317 at the Local Immigration
 - 30 Days valid visa is required before submit to the Local Immigration
 - If your visit visa is not our sponsor, Altus letter & copy of ID Card Guarantor are required
2. Biometric data retrieval (Photo & Fingerprint)
3. Verification Data
4. Process approval Regional Office of The Ministry of Law and Human Rights
5. Process approval Directorate General of Immigration
6. Approval Stage
7. KITAS Issued

Renewal:

- Renewal every year cost **IDR 8.000.000**, you do not need to fly out and apply for the visa at Indonesian Embassy outside of Indonesia. And no cost for Indonesia Embassy visa application fee.
- Renewal every 6 months cost **IDR 7.500.000**, you do not need to fly out and apply for the visa at Indonesian Embassy outside of Indonesia. And no cost for Indonesia Embassy visa application fee.
- Renewal needs to be process within 1 - 3 months before your KITAS Expired.
- You are required to be inside Indonesia to process any KITAS renewal.
- Document required:
 - Domicile Letter/SKTT

Please note:

*Payment can be done via PayPal or Bank Transfer.

**Prices are as per the date on the document.

***Processing will begin once funds are clear in our account

**** Price does not include SKTT or NIK document

EPO/KITAS Cancellation

If you do not continue or extending your KITAS you need to processing EPO and the Cost **IDR 1.000.000**

Domicile Letter/SKTT

- Additional Price **IDR 250.000** to get the Domicile Letter, it does not include Local Banjar Fee **IDR 500.000** (different Local Banjar has different regulations)
- Address Mutation Same Region cost **IDR 500.000** & Different Region **IDR 1.000.000**

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