



Schedule of Fees

WORKING KITAP

5 YEARS

WORKING KITAP / WORK PERMIT

50.000.000 IDR

Kitap valid for 5 Years, includes 2 years multiple entry permit.

This does not include:

- **\$1200 USD** for DPKK IMTA (Work Permit / 12 Months)
- Working Permit Process **IDR.8.500.000** / 12 Months
- Multiple entry permit extension :
 - 1 year **IDR. 2.000.000**
 - 2 years **IDR. 3.300.000**
- PayPal fees 5%

Processing Time:

Up to 60 business days for processing in Indonesia.

Documents required:

- Original Passport valid minimum 36 months
- Scanning Last Stamp of current valid ITAS
- Address in Original Country
- Address in Bali (hotel/villa)
- Photo with red background
- Personal Phone number & Email
- CV (Curriculum Vitae)
- Copy Certificate of Degree Graduated or Expertise
- Working Activity Area in Indonesia
- Working Title / Position
- Emergency Contact Person (family members) Address & Phone Number
- Limited Stay Permit card (KITAS) proofing that the relevant foreigner has been staying for 5 (Five) consecutive years in territory of Indonesia
- SKTT (Residence Certificate)

Please note:

All clients are responsible for their own income tax report fees and processing of NPWP (Tax file number) and the fees for this.

Clients are also responsible for BPJS (health and work insurance) fees.

All clients are also responsible for any financial and criminal activities inside Indonesia.

*Payment can be done via PayPal or Bank Transfer.

**Prices are as per the date on document.

***Processing will begin once funds are clear in our accounts

**** Price does not include SKTT or NIK document

PMA (Foreign Investment Company) Sponsor Documents Requirement:

1. Company deed of establishment and its amendments (*if any*)
2. Approval from the Ministry of Law and Human Rights (MoLHR) of company sponsor / *SK Kehakiman Pendirian Perusahaan dan Perubahannya (if any)*
3. Tax Registration Number (NPWP) of company sponsor
4. NIB (Business Registration Number) - OSS
5. Ijin Lokasi (Location Permit) - OSS
6. Ijin Usaha (Business License) - OSS
7. BPJS Kesehatan - BPJS Ketenagakerjaan (OSS)
8. ID Card (KTP) and Family Register (KK) of the Indonesian Director of company sponsor as
Guarantor, or passport of foreign Director.
9. Blank papers with the company's letterhead and Company Stamp.

**Consultant Contact :**

Tanya +628196020195 or Laun +628785020991

Ph : +62361 934 8198

info@balivisas.com

balivisas.com